



SCHOOLS' FORUM

9th May 2024

ANNUAL REVIEW OF THE RUTLAND SCHOOL'S FORUM CONSTITUTION AND RULES OF CONDUCT 2024-2025

Report from Gill Curtis, Head of SEND, Inclusion and Learning,
Rutland County Council

DECISION RECOMMENDATIONS

That the Schools' Forum:

1. Notes the request to review the Rutland School's Forum Constitution and Rules of Conduct and to make any comments or recommendations for further review in writing to gcurtis@rutland.gov.uk before Friday, 5th July 2024.

Rutland School's Forum Constitution and Rules of Conduct is reviewed annually with a view to implementing any changes following the first Schools' Forum meeting of the academic year. Changes as a result of the review or those proposed at any meeting of the Forum, can be agreed by a two-thirds majority of members present, subject to the agreement of the local authority.

The review ensures the document accurately reflects national guidance, which includes Education and Skills Funding Agency's (ESFA) **Schools Forum Operational and good practice guide**. Revisions to Schools' Forum regulations will automatically be incorporated into the Constitution as and when prescribed by the Department for Education, and the Schools' Forum will be notified.

Schools and academies members must number at least two thirds of the total membership of the Schools' Forum and the balance between maintained primary, maintained secondary and academies members must be broadly proportionate to the pupil numbers in each category. The structure of the Forum is reviewed annually, as part of the annual review of the constitution to ensure that the balance is maintained.

Rutland School's Forum Constitution and Rules of Conduct 2024-2025 has been drafted for consideration by Schools' Forum. Following the significant review in June 2022, the only amendment in this version is the school population data on page 5.

Any comments or recommendations for further review should be made in writing to gcurtis@rutland.gov.uk before Friday, 5th July 2024.